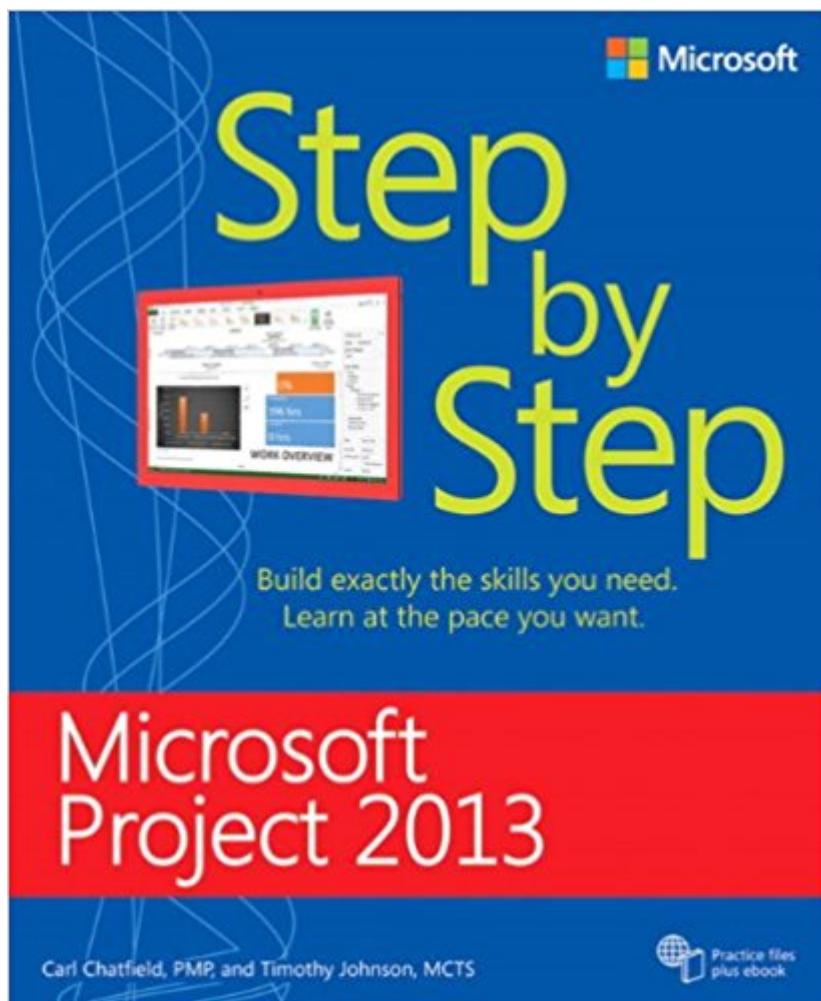


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# Microsoft Project 2013 Step By Step



## **Synopsis**

Experience learning made easy - and quickly teach yourself how to manage the complete project life cycle with Project 2013. With Step by Step, you set the pace - building and practicing the skills you need, just when you need them! Work with Project 2013 on your PC or touch-enabled device Build and fine-tune your project plan Schedule tasks and milestones, and assign resources Track progress and costs, and manage variances Troubleshoot delays and budget overruns Customize Gantt chart views, tables, and calendars Learn project-management best practices

## **Book Information**

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Best Sellers Rank: #26,117 in Books (See Top 100 in Books) #3 in Books > Computers & Technology > Business Technology > Microsoft Project #6 in Books > Computers & Technology > Programming > Software Design, Testing & Engineering > Tools #7 in Books > Computers & Technology > Business Technology > Software > Project Management Software

## **Customer Reviews**

Carl Chatfield and Timothy Johnson are the authors of every version of the popular Microsoft Project Step by Step going back to Project 2000. Carl is a principal content project manager at Microsoft, where he oversees development of user assistance material, UI text, and web content for a range of products and services.

I have used the Microsoft "Step by Step" series books throughout my career, and they are best for gaining a complete 10,000 foot view of a particular application. If you are already familiar with an app, then this is not the resource you want to start off with. I had not used Microsoft Project since Project 2007, and I hadn't used it that much in my job anyway so I bought this to get me up to speed on the interface changes, new features, etc. The best thing about Step by Step books is that they

provide practice files and EXACT instructions so you know that you are using the application correctly. Great series. I highly recommend it for beginners and intermediate users who want a good solid understanding of an app. For a deeper dive on individual aspects of the app, I would choose another resource like "Project Unleashed", etc.

Wonderful book for the beginner. It comes with practice files that go along with the book. It walks you through just like the title step by step. Many books proclaim that, but expect you to "know" some things already. This book teaches the things to "know"!

Best resource I have found for learning MS Project.

Great Buy... Will order this item again.

Good read and a handy reference

Good book for learnin stuff.

I had to have this for one of my classes, and found I loved having books available in Kindle form. Most of the information is common sense to an experienced manager, but good for beginners to learn.

Good information same basic Microsoft presentation and format that everyone is used to seeing.

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